1/1/2022-FINAL

Higher Education Emergency Relief Fund Report – (HEERF III)

**Emergency Financial Aid Grants to Students**

**9/27/2021-initial disclosure report**

**1/1/2022-Updated Disclosure Report-FINAL**

**ITI Technical College (OPE ID: 021662)** received education stabilization funds under Section 2003(a)(4) of the American Rescue Plan Act (“ARP Act”). This Fund Report applies to the student portion received under the Higher Education Emergency Relief Fund that is designated exclusively for emergency financial aid grants to students.

The institution appreciates that Congress and the President have made these critical funds available for eligible students who have expenses related to the disruption of campus operations due to the coronavirus pandemic. We take receipt of these federal funds seriously and are distributing them in accordance with the ARP Act and implementing guidance.

The institution is making the below information available for transparency purposes and in compliance with the U.S. Department of Education’s (“Department”) reporting requirements. For questions or concerns regarding this Fund Report, please contact **Michael Champagne, Administrative Director** [**mchampagne@iticollege.edu**](mailto:mchampagne@iticollege.edu)

1. The institution signed and returned to the Department the Certification and Agreement [for] Emergency Financial Aid Grants to Students and the required proprietary institution certification form. The institution has used, or intends to use, no less than 100 percent of the funds received under Section 2003(a)(4) of the ARP Act to provide emergency financial aid grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students is **$442,676**
3. The total amount of emergency financial aid grants distributed to students under Section 2003(a)(4) of the ARP Act as of the date of this Fund Report is **$442,676**
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 2003(a)(4) of the ARP Act, as of the date of this Fund Report is **514 students**
5. The total number of students who have received an emergency financial aid grant under Section 2003(a)(4) of the ARP Act as of the date of this Fund Report is **472 students**
6. The methods used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 2003(a)(4) of the ARP Act are provided at **Attachment A**.
7. Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants are provided at **Attachment B**.

**Attachment A**

The Higher Emergency Education Relief Fund (HEERF III) mandates that institutions of higher education use 100 percent of such funds to provide emergency financial aid relief to students for expenses related to the disruption of campus operations due to coronavirus. The act goes further to say that students with exceptional need must be considered first when distributing these awards.

**Determination of Students to receive HEERF financial aid grants:**

Once a distribution date is set, any student currently enrolled that fills out an emergency grant request form will receive emergency grant funds.

Students who have a 0 expected family contribution (EFC) and receive a PELL grant are considered students with exceptional need and will receive a larger sum than other students.

**Determination of how much money students to receive in HEERF financial aid grants:**

We plan to distribute the money in one disbursement. This disbursement will use 100% of the total allocation. Students must meet the eleigibilty requirements described above at the date of the disbursement.

Once all applications are received, a dolar amount for the students will be determined based on that total number. Exceptional need students will be considered first and receive a dollar amount based on the number of stduents. All others will receive an amount to be determined by how many students apply divided by the remainder of the grant money to be disbursed.

Disbursement ($442,676 to be disbursed)

* *Application due date-Wednesday, December 1, 2021*
* *472 Total applicants*
  + *185 with 0 efc and PELL (received $1000)*
  + *287 others (received $897.83)*
* *Disbursements began on 12/6/21 through 12/10/21*

**Attachment B**

**Fliers hung around school on 11/15/21**

**Email Sent on 11/17/2021**

**New Emergency Grant** money is available!!!

**YOU MUST FILL OUT A NEW APPLICATION TO RECEIVE THIS MONEY.** (Link will be emailed next Tuesday)

The American Rescue Plan Act (ARP) has provided another opportunity for students at ITI to receive emergency grant money. The ARP Act money is very similar to the last two emergency grants that some of you may have received last year. To be eligible you must:

* Be an active student
* Be a U.S. Citizen
* Use the money for any component of your cost of attendance or for emergency costs that arise due to the coronavirus (tuition, food, housing, health care, child care, etc.)

Students with exceptional need will be prioritized when awarding these grants. This means that you may receive a different amount than another student at ITI

You may give written permission to have this emergency grant applied to their account at the school to reduce their account balance.

Next Tuesday, November 23rd you will be receiving an email with a link to the application that is **required to be completed** in order to receive this money. Is it worth a couple of minutes of your time filling out this application in order to receive this grant? The deadline to complete this application is **Wednesday, December 1st.**

The quickest way for you to receive your money is through direct deposit. We have provided space in the application for you to provide your bank account information for this ACH transfer. We anticipate those who choose this route to receive their money quicker than those who choose an alternate payment methods.

Don't delay! Get your application filled out promptly on November 23rd to avoid missing out on your chance for this emergency grant money.

**Text Sent on 11/17/2021**

New Emergency Grant Money available. Check your email for an important announcement about application and deadlines

**Classroom Visits on 11/22/21**

The Deans visited each class to inform them about the upcoming grant money

**Email Sent on 11/23/2021**

The new emergency grant application goes live today. Use the link below to submit your application and not be left out of this emergency grant money. Deadline to complete is **Wednesday, December 1st**. Late applications will not be accepted so complete today to avoid missing out on this money.

A new application must be submitted for everyone to be eligible for this new money.

If you choose to have the money direct deposited, you will need your bank name, routing number, and account number to complete this application.

Application is in the link below:

[Application Link](https://forms.office.com/Pages/ResponsePage.aspx?id=P0GmuUemL0OJd6848A-bgIgsiL_GFBdGuLY5O5J4uOhUOVRBRlJTQzg1WjhFQjFGMEZNVk1TMEtVMC4u)

**Text Sent on 11/23/2021**

The link was just sent via email. Be sure to check all folders in your email box. Don't delay, complete today

**Email Sent on 11/29/2021 to the students who had yet to complete their application**

The grant application's deadline is this Wednesday, December 1st. Your application has not been received yet. Get it done today to avoid missing out on this grant money.

**Text Sent on 11/29/2021 to the students who had yet to complete their application**

Your grant application has not been received yet. Deadline is this Wednesday. Get it done today to avoid being left out.

**Email Sent on 12/1/2021 to the students who had yet to complete their application**

Today is the the last day to have your grant application turned in. No applications will be accepted after today and you will lose out on this grant money.

**Text Sent on 12/1/2021 to the students who had yet to complete their application**

Today is the last day to turn in your grant application. No late applications will be accepted.